

# Inspire Dentistry of the Carolinas

We would like to get to know you better!

Patient Name: \_\_\_\_\_ Date: \_\_\_\_\_ ◇ Male ◇ Female

Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Email : \_\_\_\_\_

Patient (or Responsible Party) Social Security #: \_\_\_\_\_

**IF CHILD:**

Parent Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Parents SS # \_\_\_\_\_

Parent Employer: \_\_\_\_\_ Parent Occupation: \_\_\_\_\_

SELF: Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

SPOUSE: Name: \_\_\_\_\_

**Whom may we thank for referring you in our office:**

\_\_\_\_\_

**EMERGENCY:**

Person to contact in case of emergency \_\_\_\_\_ Relationship \_\_\_\_\_ Phone Number \_\_\_\_\_

**DENTAL HISTORY:**

Former Dentist: \_\_\_\_\_ Last Visit: \_\_\_\_\_ Date of Last Dental X-rays \_\_\_\_\_

Reason for today's visit: \_\_\_\_\_

How often do you brush? \_\_\_\_\_ Floss? \_\_\_\_\_ Use Mouthwash? \_\_\_\_\_

**Please check any of the following conditions that apply to you:**

- |   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> Bad Breath         | <input type="checkbox"/> Grinding Teeth          | <input type="checkbox"/> Periodontal (Gum) Disease      | <input type="checkbox"/> Bleeding Gums            |
| <input type="checkbox"/> Mouth Sores        | <input type="checkbox"/> Clicking or Popping Jaw | <input type="checkbox"/> Loose Teeth or Broken Fillings | <input type="checkbox"/> Sensitivity when Chewing |
| <input type="checkbox"/> Sensitivity to Hot | <input type="checkbox"/> Sensitivity to Cold     | <input type="checkbox"/> Food Collects Between Teeth    | <input type="checkbox"/> Sensitivity when Biting  |

	<b>YES</b>	<b>NO</b>	<b>COMMENTS</b>
Are you happy with your Smile?	<input type="checkbox"/>	<input type="checkbox"/>	_____
Have you had Orthodontics (Braces)	<input type="checkbox"/>	<input type="checkbox"/>	_____
Do you think you will eventually need dentures?	<input type="checkbox"/>	<input type="checkbox"/>	_____
Have you ever had a reaction to anesthetic?	<input type="checkbox"/>	<input type="checkbox"/>	_____
Do you avoid brushing part of your mouth?	<input type="checkbox"/>	<input type="checkbox"/>	_____
Do you smoke or use smokeless tobacco?	<input type="checkbox"/>	<input type="checkbox"/>	_____
Have you ever had any teeth removed?	<input type="checkbox"/>	<input type="checkbox"/>	_____

If you could make one change to your teeth what would it be? \_\_\_\_\_

If it has been more than 1 year since your last dental visit what kept you from going to the dentist? \_\_\_\_\_

If you could eliminate one part of the dental visit, what would it be ? \_\_\_\_\_

# Inspire Dentistry of the Carolinas

## Office Policies

*Thank you for choosing Inspire Dentistry for your Dental needs.*

### **OFFICE HOURS:**

Monday through Friday from 8am to 5pm.

### **CANCELLING / BREAKING APPOINTMENTS:**

If you cancel an appointment with *less than 24 hours notice you will be charged a fee.*

If you no show an appointment you will be charged a fee. If you no show an appointment a 2<sup>nd</sup> time Inspire Dentistry may refuse to continue to offer treatment.

The fees for Canceling / Breaking appointments are as follows:

0-1hr appointment - \$35

1-2hr appointment - \$75

2 or more hour appointment - \$50+ and may be required to prepay for next appointment.

**\*\*ALL CO-PAYS FOR SERVICES RENDERED ARE DUE AT THE TIME OF SERVICE\*\***

### **INSURANCE FILING:**

We will make every attempt to get your claims paid. Insurance companies will not guarantee payment or eligibility but we will make every attempt to be as accurate as possible with estimations. *If an insurance company refuses payment on a claim you will be responsible for any remaining balance not covered.*

### **Most common denial by insurance companies:**

**Alternate Benefit:** This is when an insurance company decides to down grade a filling or crown. Resin filling (tooth colored) to an amalgam filling (silver) or a tooth colored crown to a silver crown. *If your insurance company chooses to pay the alternate benefit you will be responsible for the difference.*

**\*\* WE DO NOT DO AMALGAM FILLINGS (SILVER) at Inspire Dentistry \*\***

### **INSURANCE ASSIGNMENT:**

I authorize and request my insurance company to pay directly to the dentist or dental group my insurance benefits that would otherwise be payable to me. I understand that my dental insurance carrier may pay less than the actual bill for services. I agree to be responsible for payment of all services rendered on my behalf or for my dependents.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Relationship to Patient: \_\_\_\_\_

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# Inspire Dentistry of the Carolinas

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## Acknowledgement of Receipt Of Notice of Privacy Practices

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Patient Name & Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I have received a copy of the Notice of Privacy Practices for the above named practice.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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For Office Use Only

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**We were unable to obtain a written acknowledgement of receipt of the Notice of Privacy Practices because:**

- An emergency existed & a signature was not possible at the time.
- The individual refused to sign.
- A copy was mailed with a request for a signature by return mail.
- Unable to communicate with the patient for the following reason:  
\_\_\_\_\_
- Other: \_\_\_\_\_  
\_\_\_\_\_

Prepared By \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

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