



CONSULTATION FEE/CANCELLATION/NO SHOW POLICY

Your time is valuable, and so is ours. As we strive to maintain a timely schedule, we ask that if you might be late, please call our office to notify us. Depending on how late you will be, we may need to reschedule your appointment so that we may honor the time of our doctor, as well as the other patients on the schedule.

As a courtesy, and to help our patients, The Maloney Center sends text messages and emails in advance of your appointment.

New Consultations: If your schedule changes and you cannot keep your appointment, please contact the office no later than 48 business hours ahead of time so that we may reschedule you and accommodate those who are waiting for an appointment. Should you fail to give the appropriate 48 hours' notice, your consultation fee will not be refundable. Additionally, should you consult with Dr. Maloney and do not receive any treatment, your consultation fee acts as your office visit fee and is non-refundable.

Current Patient Missed Appointments: We understand that life is ever changing, and last-minute emergencies and obligations may arise, keeping you from making your appointment. We ask that you give us as much notice as possible when having to reschedule. Should you fail to call and are a no-show, you will be required to pay a \$50 rescheduling fee at the time of making your new appointment. This fee may be applied towards your services should you maintain that appointment time.

Patient Signature _____

Date: _____

Witness: _____

Date: _____