

KORNMEHL LASER EYE ASSOCIATES
APPOINTMENT CANCELLATION POLICY

Our goal is to provide quality health care to all our patients. Please understand that these time slots are limited and in high demand. If you must cancel or reschedule your appointment, we respectfully request **48 hours' notice**. Missed or appointments cancelled without appropriate notice will incur in a fee of \$150.00.

How to Cancel or Reschedule Your Appointment

If you need to cancel or reschedule your appointment, please call us at (781)237-3366 or (877) 870-2010. You can leave a detailed message and a staff member will return your call as soon as possible. You can also email us at info@visionboston.com.

Late Cancellations/No-Shows

A cancellation is considered late when the appointment is cancelled less than 48 hours before the appointment time. A no-show is when a patient misses an appointment without cancelling. In either case, a fee of \$150.00 will be charged to the credit card we obtained when scheduling the appointment. A paid invoice will be emailed to the email address we have on file, for the patients' personal financial records.

If the required completed new patient forms have not been received in our office within 48 hours of the scheduling of the appointment, it will automatically be cancelled to allow another patient to receive their care from Dr. Kornmehl.

Patient (Print) Name

____/____/_____
Date of Birth

Patient Signature

____/____/_____
Today's Date